



Portland Energy Conservation, Inc. (PECI) is a nonprofit corporation with a twenty-year history developing and implementing innovative approaches to energy and resource efficiency. We offer our local and national clients a unique combination of expert research, program design, and on-the-ground delivery. We are growing and have exciting opportunities for individuals who have a passion for learning and want to make an impact working within the energy efficiency market.

About the Position:

PECI is seeking a dynamic individual to join our IT team and support a variety of technologies in both desktop and back-end systems.

Qualities:

- 1+ years: x86 based server support (RAID, SCSI, production deployment & maintenance)
- 1+ years: Windows Server 2003 support (ADS design, GPO's, Exchange 2003+, SQL 2000+, IIS, SharePoint)
- 1+ years: Windows desktop OS & application support (XP, Office, Visio, Anti-Virus and etcetera)
- Network and Information Security infrastructure support (routers, switches, firewalls, VPN)
- Core services support (DNS, DHCP, SMTP)
- Linux support and administration
- Excellent verbal/written comprehension and positive communication skills
- Solid technical troubleshooting skills, creativity and a **positive can-do attitude**

Desired Qualities:

- One of the following *current* Microsoft Certification: MCP, MCITP, MCSA, MCSE
- Experience with various technologies such as Citrix, Cisco PIX, Apache, MySQL, PHP, HTML, BASH, MS
- SharePoint Services, MOM 2005, SMS 2003, Veritas Backup Exec

Key responsibilities:

- Timely response to support requests via helpdesk or customer support portal.
- Documentation of support requests, resolution and root cause.
- Desktop hardware, OS and application support in a distributed 150+ user environment.
- Server (Windows & Linux), systems and infrastructure support.
- Systems deployments, maintenance and upgrades.
- Inventory & documentation of technical environment and supported IT assets.
- On-call and after-hours support.
- Adherence to IT Service Management controls including change management, incident management, etc.
- Continued improvement of knowledge and skills

To Apply:

If you are interested in this position, please send a cover letter, resume, and references to job2301@peci.org, or 1400 SW 5th Ave #700, Portland OR 97201. Final candidates subject to criminal back ground check.